

# FIELD APPLICATION COVER FORM

**Name:**

**Address:**

**Home Phone:**

**Work Phone:**

**Educational Background:**

**Work Experience:**

**Interests & Hobbies:**

**Strengths/Qualifications for Field:**

**Weaknesses/Learning needs from Field:**

**Type of Supervision desired:**

Please generate a cover from, which has been sent, along with your field application, to your prospective field instructor. Use the same headings & format as reflected above. **LIMIT THIS COVER TO ONE (1) PAGE ONLY.**

Texas A&M University-Commerce  
Social Work Program

Student Application for BSW Field Practicum (revised 2/08)  
(Please **Type** Application Responses on This Form)

Submit an original and Two copies of this form to the Director of Field Education. A copy will be forwarded to your assigned Field Instructor.

Date of Application \_\_\_\_\_ For Field Placement during the Semester of (indicate year): \_\_\_\_\_  
(Year)

I. **PERSONAL INFORMATION:**

Name: \_\_\_\_\_ SS Number & CWID: \_\_\_\_\_

Local Street Address or Box #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone (if applicable): \_\_\_\_\_

Cell Phone: \_\_\_\_\_

DOB: \_\_\_\_\_ Marital Status: \_\_\_\_\_

Driver's License Number: \_\_\_\_\_ (State): \_\_\_\_\_

Do you have transportation during the practicum? \_\_\_\_\_

Do you speak a foreign language (specify)? \_\_\_\_\_

Current Employer: \_\_\_\_\_ Hours/week: \_\_\_\_\_

Employment during Field: \_\_\_\_\_ Hours/week: \_\_\_\_\_

*Emergency Contact (other than home address & phone #):*

*Name:* \_\_\_\_\_ *Phone:* \_\_\_\_\_

*Address:* \_\_\_\_\_

*Relationship:* \_\_\_\_\_

## **II. WORK EXPERIENCE:**

Briefly list any volunteer experiences, including name of organization, dates of involvement, and types of responsibilities you were involved with:

Briefly describe your paid work experience, including name of employer, location, dates of employment, and type of work performed, beginning with the most current:

**III. ACADEMIC INFORMATION:**

The following Social Work courses must have been completed prior to admittance to Field (SWK 425).

COURSE TITLE	SEMESTER COMPLETED	GRADE	SEMESTER TO BE TAKEN
Swk 225 Intro to Social Work			
Swk 250 Practice I (Interviewing)			
Swk 275 HBSE I			
Swk 322 HBSE II			
Swk 325 Mezzo Practice			
Swk 328 Social Welfare Policy			
Swk 329 Micro Practice			
Swk 331 Macro Practice			
Swk 348 Practice w/At-Risk Pop.			
Swk 350 Research Methods			
Swk 370 Writing & Technology			
Soc 311 Soc Class, Wealth & Power			

Transcript attached: \_\_\_\_\_ Overall GPA: \_\_\_\_\_ Social Work GPA: \_\_\_\_\_

Please list the classes you plan to take during the field placement:

Total number of academic hours to be taken during Field: \_\_\_\_\_ Anticipated date of graduation: \_\_\_\_\_

**IV. POTENTIAL FIELD INTERESTS:**

Many students have a particular population or setting in which they are interested in gaining experience. Please put a check by your top five areas of interest:

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Aged/Elderly     | <input type="checkbox"/> Alcohol/Substance Abuse | <input type="checkbox"/> Child Welfare (CPS) |
| <input type="checkbox"/> Criminal Justice | <input type="checkbox"/> Family Services         | <input type="checkbox"/> Children            |
| <input type="checkbox"/> Adolescents      | <input type="checkbox"/> Medical/Health          | <input type="checkbox"/> Hospice             |
| <input type="checkbox"/> Mental Health    | <input type="checkbox"/> Rehabilitation          | <input type="checkbox"/> Women's Services    |
| <input type="checkbox"/> Homelessness     | <input type="checkbox"/> Community Dev/planning  | <input type="checkbox"/> Other (specify)     |

In what area of social work would you like to practice upon graduation?

DURING THE INTERVIEW WITH THE FIELD COORDINATOR, A LIST OF YOUR PREFERENCES WILL BE DEVELOPED. FEEL FREE TO LIST BELOW ANY AGENCIES IN WHICH YOU HAVE AN INTEREST OR WOULD LIKE TO DISCUSS:

**Geographic Preferences:** Please prioritize from 1-5, with 1 being your most preferred area:

- |   |   |                                     |
|---|---|-------------------------------------|
| <input type="checkbox"/> Commerce         | <input type="checkbox"/> Sulphur Springs  | <input type="checkbox"/> Greenville |
| <input type="checkbox"/> Terrell          | <input type="checkbox"/> Paris            | <input type="checkbox"/> Bonham     |
| <input type="checkbox"/> Sherman          | <input type="checkbox"/> Mesquite/Garland | <input type="checkbox"/> Dallas     |
| <input type="checkbox"/> Other (specify): |   |                                     |

Special Conditions - Please provide any additional information that would be helpful in making your field placement assignment (i.e., employment during semester, night or weekend hours needed, travel or financial limitations, etc.):

**V. LIFE ISSUES, PERSONAL & PROFESSIONAL DEVELOPMENT:**

Please answer the following questions as openly & honestly as possible. Your responses will be helpful to the social work faculty in assessing your appropriateness for admittance to the field practicum, making decisions regarding recommended field settings, and for discussing your strengths & weaknesses as a future social worker.

a. Have you ever been party to a civil lawsuit? \_\_\_\_\_ Yes \_\_\_\_\_ No  
If yes, please explain & elaborate

b. Have you ever been arrested or convicted of a misdemeanor or felony? \_\_\_\_\_ Yes \_\_\_\_\_ No  
If yes, please explain & elaborate

c. Have you ever received counseling, therapy or treatment related to an emotional or mental issue or problem? \_\_\_\_\_ Yes \_\_\_\_\_ No  
If yes, please explain & elaborate.

d. Do you currently have any emotional, mental, or behavioral issues for which you have not sought treatment? \_\_\_\_\_ Yes \_\_\_\_\_ No  
If yes, please explain & elaborate.

e. What, if any, community services/resources have you utilized or been involved with? Please elaborate.

**Narrative: In a well-written format, please address each of the following questions:**

1. How would you describe your physical health status? (Please include any physical limitations/challenges you may have which might affect your placement in certain field settings.)

2. How would you describe your childhood & family of origin? What influence has this had on you today?

3. What significant life events have you experienced?

4. How would you describe your current life situation (such as family, friends, or other relevant social systems)?

5. Besides school, what other areas of interest (or involvement) do you have?

6. How would you describe yourself? Include an assessment of your strengths & weaknesses.

7. How do you think others see you?

8. What causes you stress, how do you respond when stressed and what coping mechanisms do you use?

9. Describe what skills you would like to further develop in field, what your expectations are, and what most concerns you about this field practicum:

10. Describe you social work knowledge and skills:

11. Describe how your values fit with the social work profession:

**PRACTICUM REQUIREMENTS AND STUDENT COMMITMENT:**

Please initial each statement indicating you meet the stated requirements:

- \_\_\_\_ 1. I verify that all information contained in this application is true and accurate; and that I have fully disclosed relevant information..
- \_\_\_\_ 2. I have attached the most recent copy of my transcript and have completed all Social Work courses which are identified as prerequisites for Field, or I have discussed any exceptions with the Social Work Director;
- \_\_\_\_ 3. I understand that my application will be reviewed and discussed by the TAMU-C faculty to determine my readiness for the Field;
- \_\_\_\_ 4. I understand that my application will be released to potential assigned field instructors and I give my consent to release all information contained herein;
- \_\_\_\_ 5. I agree to comply with all the requirements of the Field Practicum, prior to and during the actual placement, as stipulated by the Field Manual;
- \_\_\_\_ 6. I have read the NASW Social Work Code of Ethics and agree to abide by the Code of Ethics at all times.

I understand that violation of any of the above stated requirements will result in my disapproval, suspension or removal from the Field Practicum.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**Privacy Policy**

State law requires that you be informed of the following:

- (1) You are entitled to request to be informed about the information about yourself collected by use of this form (with a few exceptions as provided by law);
- (2) You are entitled to receive and review that information; and
- (3) You are entitled to have the information corrected at no charge to you