

Instructions for BSW Program Application

1. The BSW Program Application is to be filled out during the semester you are taking or have completed taking SWK 250 and 275. (If you have not completed SWK 225 then you will need to wait until that is complete.)
2. Completed applications are DUE (Date to be determined by BSW Director). Submit to the Social Work office by this date.
3. Print/type the information (legibly) on the application. (The application is available in a form-fill document on the Social Work Website.) Staple the typed narrative to the application; sign & date the typed narrative.
4. Request 3 professional references - these can be employers, supervisors, or faculty from other educational programs. Do not submit personal references (such as friends or family members). Complete the top portion of each reference form and provide a stamped, addressed envelope if your reference wishes to return it by mail. (A copy of this form is available on the SW Website.)
5. Paper-clip a copy of your Detail Degree Evaluation and advising transcript and three letters of reference to your application. **DO NOT** put in a folder, binder, or any other type of enclosure.

If you have questions, please contact Hugh Clark (Hen. 303) at
Hugh_Clark@tamu-commerce.edu

Please return application packet to:

Hugh Clark, BSW Director
Department of Social Work
Texas A&M-Commerce
P.O. Box 3011
Commerce, TX 75429