

# Texas A&M University-Commerce

## EMAS Application Access

NAME: \_\_\_\_\_

CWID: \_\_\_\_\_ Office Phone: \_\_\_\_\_

DEPARTMENT: \_\_\_\_\_

EMPLOYMENT STATUS: (Check only one)

\_\_\_\_\_ Faculty/Staff

\_\_\_\_\_ GA, TA, or Student Employee

\_\_\_\_\_ Temporary

### **User's Statement of Responsibility:**

I understand that I will be in violation of state and federal law, Texas A&M University System Policy, and Texas A&M University-Commerce Rules and Procedures if I gain or assist others to gain unauthorized access to EMAS. I acknowledge that neither I nor anyone else possesses the authority to allow anyone to use my login name or password. I understand that by the virtue of my employment with Texas A&M University-Commerce, I may have access to records which contain individually identifiable information. The disclosure of individually identifiable information is prohibited by the Family Educational Rights and Privacy Act of 1974. I fully understand that the intentional disclosure of this information to any unauthorized person could subject me to criminal and civil penalties imposed by law. I further acknowledge that such willful or unauthorized disclosure violates Texas A&M University's rules and procedures and could constitute just cause for disciplinary action. Disciplinary action could include termination of my employment regardless of whether criminal or civil penalties are imposed.

\_\_\_\_\_  
Printed/Typed Name of User

\_\_\_\_\_  
Signature of User

\_\_\_\_\_  
Date

The preceding user is approved to access the EMAS server and its application.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
EMAS Information System Owner